

## Unitron Systems & Development Limited Privacy Policy



### Unitron Systems and Development Ltd. Privacy Policy

Unitron Systems and Development Ltd (hereinafter referred to as "us" "we" or "our") are committed to respecting your privacy and to complying with applicable data protection and privacy laws. You can visit our web sites without disclosing any personally identifiable information about yourself (although please note that we may use cookies and collect other non-personally identifiable information about your browsing activity - see below for more information). If you do submit personal information by ordering products, or services, for example, you can be assured that we will use your personal information only to support your continuing relationship with Unitron Systems and Development Ltd.

We have provided this Privacy Policy Statement to help you understand how we collect, use and protect your information when you visit our web sites and when you generally use our products and services. We wish to help you make informed decisions, so please take a few moments to read the sections below and learn how we may use your personal information.

You should read this notice in conjunction with the terms & conditions of use for Unitron Systems and Development Ltd.

### Personal Information Collection

We endeavour to collect and use your personal information only with your knowledge and consent and typically when you order and subsequently use products and services, make customer enquiries, register for information or other services, request product information, submit a job application or when you respond to communications from us.

The type of personal information we may collect could include, for example, your name and postal address, date of birth, gender, telephone and fax numbers, email address, and credit/debit card information; lifestyle and other information. If you choose to provide us with personal information it will be used in support of the intended purposes stated at the time at which it was collected, and subject to any preferences indicated by you.

### Non-personally Identifying Information

We may also collect non-personally identifying information about your visit to our web sites based on your browsing activities. This information may include the pages you browse and products and services viewed or ordered for example. This helps us to better manage and develop our sites, to provide you with a more enjoyable, customised service and experience in the future, and to help us develop and deliver better products and services tailored to your individual interests and needs.

### How will we use your information?

We may use your information for a number of purposes which includes: processing your orders and managing and administering your account; delivering any services, products or information requested by you; responding to complaints or account enquiries; administering debt recoveries; verifying your identity when required (you may lose your password or security information for example, and we may then need to ask you for other 'identifiable' information to protect your data from unauthorised access).

We may also undertake market and product analysis based on your use of our services and products and contact you with information about new developments, products, services and special offers by post, telephone and automated means such as mobile text message (SMS), Email and the world wide web (subject to any preferences expressed by you).

Unitron Systems and Development Ltd may also be obliged to disclose your personal

information to meet any legal or regulatory requirements or obligations in accordance with applicable law.

#### Cookies

We may use cookies to record details such as a user identity and general registration details on your PC. This helps us recognise you on subsequent visits so that you don't have to re-enter your registration details each time you visit us and allows us to carry out those activities mentioned in the above section "non-personally identifying information".

Depending upon the type of browser you are using, you may be able to configure your browser so that: (i) you are prompted to accept or reject cookies on an individual basis or (ii) you may be able to prevent your browser from accepting any cookies at all. You should refer to the supplier or manufacturer of your web browser for specific details about cookie security.

#### Access to your Information.

You can write to us at any time to obtain details of the personal information we may hold about you. We will take all reasonable steps to confirm your identity before providing you with details of any personal information we may hold about you.

#### Information Security.

Unitron Systems and Development Ltd recognises that its customers are increasingly concerned about how companies protect personal information from misuse and abuse and about privacy in general. Unitron Systems and Development Ltd is constantly reviewing and enhancing its technical, physical and managerial procedures and rules to protect your personal data from unauthorised access, accidental loss and/or destruction. We use industry standard secure sockets layer (SSL) technology, for example, to encrypt sensitive information such as your credit card and other financial information.

Please be aware that communications over the Internet, such as emails/web mails, are not secure unless they have been encrypted. Your communications may route through a number of countries before being delivered - this is the nature of the World Wide Web/Internet. Unitron Systems and Development Ltd cannot accept responsibility for any unauthorised access or loss of personal information that is beyond our control.

#### Monitoring and or recording of all your Communications.

Monitoring or recording of your calls, emails, text messages and other communications may take place in accordance with UK law, and in particular for business purposes, such as for quality control and training, to prevent unauthorised use of Unitron Systems and Development Ltd web sites, to ensure effective systems operation and in order to prevent or detect crime. Please visit the following websites for further information:

Unitron Systems and Development Ltd reserves the right to amend or modify this Privacy Policy Statement at any time and in response to changes in applicable data protection and privacy legislation.

Userve Internet is a trading name of: Unitron Systems and Development Ltd.